



**Sindh Resilience Project (PDMA Component)**

Rehabilitation Department,

Government of Sindh.

C-45, Block-2, Lane 7, Clifton, Karachi.

**REQUEST FOR QUOTATION (RFQ)**

**Reference No: PK-PDMA-SINDH-245497-GO-RFQ**

**DESCRIPTION:** Procurement of Project Vehicles

**DEADLINE DATE FOR SUBMISSION OF QUOTATION: 18 August 2021**

**POSTING DATE: 03 August 2021**

The SRP (PDMA) has received a Loan from the World Bank to manage natural disasters in the province of Sindh. It is intended that part of the proceeds of this loan will be applied to eligible payments under the Procurement of Project Vehicles.

The SRP (PDMA) now invites quotations from eligible supplier for the supply of Project Vehicles as per attached technical specifications and quantities for following lots:

Lot. No	Description	Qty
1.	Double Cabin	2
2.	Sedan	4
3.	Hatch Back	3

The Request for Quotation, offer and accompanying documents must be received by **Sindh Resilience Project (PDMA Component)** Rehabilitation Department, Government of Sindh at the above mentioned address or via email at [procurement.srp.pdma@gmail.com](mailto:procurement.srp.pdma@gmail.com) not later than **18 August, 2021 at 2:00 PM.**

**Terms and Conditions:**

- The quotation must be submitted according to the attached specifications.
- Taxes will be deducted according to government rules.
- Offer may be submitted for one or more lots for 100% quantities of each lot
- Please quote only one offer.



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- e) Quotations must be typed and submitted using company's letterhead.
  - f) Signatures are not mandatory on computer / software generated quotations.
  - g) Quotations by hand or through courier (hard copy) must be signed.
  - h) Goods/Services must be delivered/Provided at the above-mentioned address within the time mutually decided.
  - i) The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services, if any, may be mentioned separately.
  - j) Quoted rates shall be fixed and should be in Pak Rupees.
  - k) Must have Country wide after sales services
  - l) The suppliers are requested to give their best and final rates
  - m) Quotations shall be valid for two weeks after submission.
1. Your quotation should be accompanied by adequate technical documentation complete in all aspects, previous such kind of work orders, company profile and catalogue(s) and other printed material or pertinent information for each item quoted, including names and addresses of firms/suppliers providing after sales service facilities in Khyber Pakhtunkhwa Province. Failure to comply the same would constitute sufficient ground for disqualification of your Quotation.
  2. The deadline for receipt of your quotation(s) by the Purchaser at the address indicated in Paragraph-3 is on or before **1400 Hours (PST) on 18th August , 2021**. You quotation(s) should be submitted as per the instructions contained in the RFQ. The received quotations will be opened on the closing date and time as mentioned above. Late Quotations will not be accepted and to be rejected.
    - (i) **Prices:** The prices should be quoted in Pak Rupees and should be inclusive of all supply charges and admissible taxes prevailing in Sindh Province and other levies payable by the supplier under the contract till the final/ named place of destination.
  3. **Evaluation and Award of Purchase Order:** Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices, in addition to the eligibility and qualification requirements outlined in the Section-II of Quotation Documents. The award will be made to the firm offering the lowest evaluated price that best meets the required standards/ specifications of technical capabilities along with complying/ providing all the requisite information and documentation.
  4. **Validity of the Offer:** Your quotation(s) shall be valid for a period of **60 days** from the date for receipt of quotation(s) indicated in Paragraph 5 above.

### SECTION-II

#### **Instructions for Preparing Quotations**

1. **Scope of Procurement:** Invites price quotations for procurement and Supply of Vehicles as described in the Technical Specifications as mentioned in section-III. The successful supplier will be expected to complete the delivery of Vehicles within due time.



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### 2. **Eligibility to Quote:**

- a. Submit only one Quotation, either individually, or as a partner in a joint venture for each category/ item. All Quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the Contract.

### 3. **Qualification of the Supplier:** To qualify for award of the Contract/Purchase Order, a Supplier shall meet/agree the following minimum qualifying criteria:

- b. Goods/Services shall be supplied strictly according to the specifications given in the specification sheet.
- c. The Quotation/Bids must be submitted according to the RFQ. Details are provided in the Request for Quotations (RFQ) that are available in the office of the undersigned during office hours and can be downloaded from the website: **[pdma.gos.pk](http://pdma.gos.pk)**
- d. Conditional quotations will not be acceptable.
- e. Validity of rates should not be less than 60 days from the date of quotation opening.
- f. Manufacturer should have at **least five years** of experience in manufacturing of the same brand vehicles or vehicles using similar technology.
- g. Supplier/ Authorized dealer must have at **least five years** of experience in supplying of the vehicles similar to the goods/services mentioned herein.
- h. The Quotation must be submitted according to the attached specifications.
- i. Taxes will be deducted according to government rules.
- i. Quotation must be typewritten. Incomplete/conditional and overwritten offers will not be considered.
- j. Vehicles must be delivered in Peshawar. Preference may be given to offeror with minimum delivery time e.g. If the quoted price of two offerors are same then preference can be given to the offeror providing minimum delivery time. Except force majeure, any other post award request for extension in delivery period by offeror/supplier will lead to cancellation/termination of Purchase Order/Contract and award to the offeror that was not considered due to delivery period preference ( if otherwise considered lowest evaluated responsive)
- k. The Prices indicated in the Price Schedule shall be delivered duty paid (DDP). The price of other (incidental) services, if any, may be mentioned separately.
- l. Manufacturers/authorized dealers must attach proof of after sale services in Peshawar Pakistan.
- m. Bid price should be in Pak Rupees.
- n. The Offerors are requested to give their best and final prices.
- o. Quantity can be increased/decreased at the time of supply order by 15%;
- p. The **Project Director, Sindh Resilience Project PDMA Component** reserves the right to accept or reject all of the submitted quotations/bids as per World Bank Procurement Guidelines.

### 4. **Other Terms and Conditions:**

- a. Payment will be made as per Contract agreement/Purchase Order within maximum of **30 days** from the date of receipt of invoice.
- b. To receive payments, the supplier should be duly registered with tax authorities



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- c. **Warranty:** there shall be standard manufacturer warranty; warranty shall commence on handing over and acceptance of the vehicles by the purchaser. The warranty shall include free maintenance and repair as per manufacturer standard warranty/ policy.
  - d. The rates should be inclusive of delivery of goods/services as per delivery schedule.
  - e. The successful bidder will provide after sales service free of cost (if necessary, in addition to manufacturer standard warranty) for at least six (06) months after the delivery of Vehicles.
5. **Contents of quotation Documents:** The set of proposal documents is comprised of the documents listed below:
- a. Section I Invitation to Quote
  - b. Section II Instruction for Preparing Quotations
  - c. Section III Specifications
  - d. Section IV Form of Quotation
6. **Documents Comprising the quotation:** The Quotations submitted by the Supplier shall comprise the following documents:
- (i) Form of Quotation (*as per sample attached*)
  - (ii) Qualification and Experience Information
  - (iii) Copies of taxation documents
7. **Price Quotation:** The Contract shall be awarded for the whole and/ or specific supplies and shall be based on the unit and total price for fixed unit rate contract. Prices shall be quoted entirely in Pak Rupees. The Supplier shall fill in the rates and prices for all items and/ or specific category of the Supplies described in the specifications. All duties, prevailing taxes in the Khyber Pakhtunkhwa and other levies payable by the supplier under the contract till the final/ named place of destination, shall be included in the rates, prices, and total price quotation submitted by the supplier. The rates and prices quoted by the supplier shall be fixed for the duration of the contract and shall not be subject to any adjustment on any account.
8. **Validity of Quotations. 60 days**
- 9.

### **SECTION III - SPECIFICATIONS**

#### **1.1 Technical Proposal**

This part of the RFQ shall contain complete information relating to technical specifications as mentioned in Technical Specification.

#### **1.2 Payment Criteria**

Payment will be made as per Contract agreement/Purchase Order.



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### 1.3 Delivery time

The requisite Vehicles has to be provided as per agreed timelines.

### 1.4 Warranty

Manufacturer Standard Warranty

### SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as days/ weeks/months stipulates hereafter a delivery date, which is the date of delivery required.

#### I. Specifications of Vehicles:

S. No	Description	Specifications	Qty
1.	Double Cabin	<ul style="list-style-type: none"><li>➤ Wheel Base(mm): 3070-3090</li><li>➤ Engine Capacity :2700-2800 cc</li><li>➤ Engine Type: In-Line 4 cylinders</li><li>➤ Transmission: Auto</li><li>➤ Fuel Type: Deisel</li><li>➤ AWD/4X4</li></ul>	2
2.	Sedan	<ul style="list-style-type: none"><li>➤ Engine Capacity :1300-1400 cc</li><li>➤ Engine Type: In-Line 4 cylinders</li><li>➤ Transmission: Manual</li><li>➤ Fuel Type: Petrol</li></ul>	4
3.	Hatch Back	<ul style="list-style-type: none"><li>➤ Engine Capacity :900-1000 cc</li><li>➤ Engine Type: 3 cylinders</li><li>➤ Transmission: Manual</li><li>➤ Fuel Type: Petrol</li></ul>	3



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**SECTION IV - FORM OF QUOTATION**

To:

\_\_\_\_\_ (Date)

**Project Director  
Sindh Resilience Project (PDMA-Component)  
C-45, Block-2, Lane 7, Clifton, Karachi  
(Ph: 021-99332015,  
Email: procurement.srp.pdma@gmail.com)**

We offer to execute the goods/services of items for the contract of **Purchase and Supply of Vehicles** in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of \_\_\_\_\_ (amount in words and numbers) (\_\_\_\_\_). We propose to complete the goods/services described in the Contract within the following delivery time from the date of signing of the contract.

**Price (inclusive of all taxes) and Schedule for Supply:**

<b>S/No</b>	<b>Item Name with detailed Specification</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>	<b>Delivery Time</b>

This quotation and your written acceptance will constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: \_\_\_\_\_  
Name and Title of Signatory: \_\_\_\_\_  
Name of Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number, if any: \_\_\_\_\_