

Terms of Reference (TORs)

Disaster Management Specialist Sindh Resilience Project (PDMA Component) Provincial Disaster Management Authority (PDMA)

I. Introduction

The geographic location and climatic conditions of the Province of Sindh render it vulnerable to various natural disaster incidents. These include floods (urban, riverine and flash floods), cyclones, earthquakes, heatwaves, droughts, wind storms, tsunamis and sea intrusion. In addition, the geography, topography, nature of economy, rapid urbanization and high population levels exacerbate Sindh's vulnerability to natural disasters. Massive damages and losses could have been largely averted or reduced if disaster risk management (DRM) approaches had been enacted by the Government and disaster risk reduction (DRR) measures had been integrated into physical, social and economic development.

Since the late 1990s, there has been increasing recognition of the need to focus on disaster risk reduction and capacitating Disaster Management Authorities by both government and donors. Pakistan has a comprehensive National Disaster Management Plan (2013-2022) that places capacity building of DMAs high on the agenda.

With the financial support from the World Bank, PDMA Sindh is implementing a five years project, titled "Sindh Resilience Project" (SRB). The project aims to strengthen Government of Sindh's capacity to manage risks from natural disasters and climate change, and to improve resilience of communities and economic assets in the province to flood and drought events.

Accordingly a highly qualified and experienced Disaster Management Specialist will be required to regulate all legal, financial and technical matters related to disaster management and world bank/donor projects. S/he will be selected on competitive basis following World Bank Consultants Guidelines

II. Objectives

The overall objectives of this consultancy service are to:

- Strengthen the overall capacity and management of the PDMA Sindh in the execution of 'Sindh Resilience Project';
- Oversee that all activities and works undertaken by the PDMA Sindh under 'Sindh Resilience Project' are made in compliance with the

relevant contract agreements, stipulations, documents and international standards, on timely manner.

III. Scope of Work

The Disaster Management Specialist will be responsible for all overall design and affairs of the project. He will be required to assist Project Director and Project Team in affairs related to disaster management, disaster risk management, fiscal risk assessment, disaster risk analysis and other aspects in compliance with Government of Sindh's agreement with World Bank in execution of Sindh Resilience Project as as referred to in the Finance and Project Agreement.

IV. Duties of Assignment / Deliverables

Specific Tasks and Responsibilities

To provide assistance to the Project Director through Project Coordinator during the execution of the Project, covering all aspects i.e. legal, financial and technical matters.

Lead Tasks: S/he will be responsible, amongst others, for the following tasks but not limited to:

- Assist the Project Director with overall management and implementation of all the Project activities included formulation of realistic and implementable work plan.
- Facilitate liaison with relevant departments in the provincial government, the World Bank and the project staff to ensure co-ordination and collaboration required for implementation of the Project.
- Technical support to project staff, enabling them to undertake the work required and supervision of their activities as per the World Bank / GoS guidelines.
- Assist the Project Director to co-ordinate with relevant stakeholders and staff in preparation of technical specifications for equipment and materials.
- Assist the Project Director to build and maintain relationships with donors and other national organizations active in the disaster management of Pakistan and, where appropriate, draft agreements for joint implementation of activities and support their execution.
- Liaise and co-operate with other relevant national organisations and programmes and projects in Pakistan that can support or learn lessons from the Projects.
- Devise and support mechanisms to ensure regular information flows from the PDMA to relevant GoP Departments, GoS Departments and World Bank.
- Assist the Project Director to ensure smooth implementation of the projects' activities and conduct the required review and evaluations.

- Perform other related duties as required by Project Director within the Project Management area of technical and managerial competence.
- Provide required inputs in preparation of Annual Work Plan and Procurement Plans for smooth execution of the project.
- S/he will brief the Steering Committee regarding implementation /progress of the relevant project area and assist the project Director in all matters related to the Project.

V. Qualification and Experience

The Disaster Management Specialist shall have:

- An advanced degree (16 years of education) from nationally/internationally recognized degree in any of the subjects i.e. Disaster Management, Crises Management, Social Sciences, Humanitarian affairs , Public Policy/ Public Administration or any related Technical disciplines.
- At least ten years' experience after acquiring stipulated qualification in any public /private sector/NGOS development project funded either by World Bank, Asian Development Bank (ADB), United Nation (UN), or any other donor agency in the following areas of disaster management: (a) project management, monitoring and evaluation; (b) procurement of inputs and equipment; (c) institutional and technical capacity building of government institutions; (d) facilitating/coordinating planning. Individual with having prior experience of World Bank project shall be accorded due weightage.
- Individual should have sufficient knowledge about legal, and technical policies and procedures of Government of Sindh, and other donors as related to this assignment
- Demonstrated Computer Skill (Proficiency in using computer desktop application MS Office (Word, Excel, and Power Point).

VI. Contract Duration

The consultant is expected to commence services initially for 1 year. The assignment is likely to be extended for a period of 2 more years depending upon satisfactory performance of the outputs envisaged in the TORs.

VII. Reporting Obligations

The Consultant will report to Project Director. The expert's performance will be reviewed on quarterly basis.

VIII. Selection Method:

An individual will be selected in accordance with process stipulated in Section V of "Selection and Employment of Consultants under IBRD Loans

and IDA Credits & Grants by World Bank Borrowers (January 2011)
(Revised July 2014).