

Terms of Reference
Hiring of Third-Party Monitoring/ Validation Firm
Sindh Resilience Project (PDMA- Component)

Background

The Province of Sindh, Pakistan is exposed to a number of adverse natural events and has experienced a wide range of disasters over the past 70 years, including floods, earthquakes, droughts, cyclones and tsunamis. Over the past decade, damages and losses resulting from natural disasters in Sindh have exceeded multi million; as the population and asset base of Sindh increases, so does its economic exposure to natural disasters. Pakistan also ranks among the top ten countries in the world most affected by climate change: Pakistan has been ranked 6th among the most climate change affected countries in the world, with the 5th highest total losses of all countries – amounting to USD 4 billion – attributed to climate change over the 1994-2014 period.

Since the 2005 earthquake, Pakistan has worked to transition from an ex-post disaster response perspective to an ex-ante risk management approach. The Government of Sindh established the Provincial Disaster Management Authority in 2010 in line with the National Disaster Management Act 2010 which reflects this pro-active approach towards disaster risk management. However, a series of earlier legislation and multiplicity of institutions at federal and provincial level has led to overlapping mandates, roles, and responsibilities. Added to this, passage of the 18th Constitutional Amendment has devolved significant powers to provinces, including greater implementation responsibility to prepare for and respond to disasters. There is thus a need to advance implementation of the NDM Act 2010, through greater clarity in functional mandates and strengthening disaster management institutions to effectively deliver on mandates.

Project Background

The World Bank, through the Sindh Resilience Project (SRP) is supporting the Government of Sindh in building its capacity to prepare for and respond to disasters. The Provincial Disaster Management Authority (PDMA) Sindh is the main implementing agency for SRP. PDMA Sindh is not only partnering with District Disaster Management Authorities (DDMAs), but also other key departments such as Planning and Development, Health, Finance and line ministries to support mainstreaming of resilience in the development agenda. Core activities of the SRP-PDMA component are as follows;

1 - Strengthening Disaster Management & Public Health Emergency Management

- Strengthening the Resilience of the Health Systems
- Establishing the Sindh Emergency Service 1122
- Project Implementation Support & Technical Assistance to PDMA Sindh

2 – Strengthening DRM Capacity

- Strengthening DRM Capacity of PDMA Sindh
- MHVRA
- CBDRM
- Capacity Building
- DRR Mainstreaming
- Building Code Awareness
- Construction of PDMA Office, Rescue Stations & HRF

Objectives of the Assignment

The SRP (PDMA component) intends to embark on a comprehensive third-party monitoring and validation by independent firm which would assess the implementation status to determine whether the project is on track to achieving results, suggest timely corrective measures and to make recommendations for improvement, where relevant.

The firm would be required to undertake following tasks (but not limited to);

- The firm will undertake the entire spectrum of activities included within the ambit of independent third-party monitoring/ validation vis-à-vis project Results Framework, including carrying out of beneficiary surveys where required.
- Firm will undertake a comprehensive review of the procurement and financial management procedures and practices to make sure that all the activities are in line with the legal agreements of Project and Financing Agreement
- Firm will review the Internal Audit reports and make recommendations about their effectiveness and recommend any improvement.
- Firm will make recommendations to ensure that milestones are achieved in the anticipated time period.
- The Firm will ensure that goods procured are according to the specifications.
- The Firm will also ensure that hired firms for undertaking the assignments are working in the framework and scope of work provided to them, and within the anticipated time period.
- The Firm will be required to monitor/ validate that training standards proposed by the consulting firms are up to mark and can be easily adopted/ replicated.
- The Firm will assess the quality of instructions materials disseminated and any publication made for the awareness of general public / community as well as CBDRM interventions with a particular emphasis on quality, relevance of content, standard of training, community engagement and utilization of training.
- Firm will also ensure that proper DMIS, VMIS & IMS has been established, with all the necessary security checks, and required information is being updated and perform spot checks to ensure accuracy of data entered into the DMIS.

- Firm will also ensure that Networking standard have been adopted in the installation of systems and proper backup system has been adopted in all information systems, and foolproof security has been adopted.
- In addition to human resources, firm will be expected to employ various technologies for monitoring of project activities, particularly for infrastructure works.
- Firm will review and monitor the overall environmental and social performance of the project with respect to compliance requirements stipulated in Environmental and Social Management Framework (ESMF) of the project and in the respective site specific environmental and Social Management Plans (ESMPs)
- Firm will review and monitor the stakeholder engagement process during project implementation and grievance management of the project
- Firm will review and monitor contractor's environmental and social compliance with the C-ESMPs
- Firm will review the efficacy of environmental and social management staffing arrangement as per the ESMF to ensure that environment and social staff is adequate and in place.
- Firm will conduct field visits to review documents, meet with workers, management and stakeholders to gather feedback on environment and social compliances
- Firm will review and validate the adequacy of training and capacity building activities to be conducted for environmental and social management of the project during project implementation.
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- In light of the findings and monitoring activities, the firm will identify corrective and preventive actions and present a concrete set of recommendations to identify areas of improvement along with the guidelines if doing so to ensure further improvement in project effectiveness and efficiency.
- The firm will follow up with the beneficiaries of the project at various levels and obtain an independent assessment of the project activities from the perspective of the end user.

Period of Contract:

From date of signing till end of project (i.e., August 2024)

Reporting & Coordination:

- The consulting firm will report to the Project Director (Sindh Resilience Project-PDMA Component) through the Project Coordinator or any other officer designated by the Authority. All work must be approved by the Project Director or the designated officer.

Reporting Requirements

Deliverable	Description	Schedule (months after signing)
1. Inception Report	<ul style="list-style-type: none"> - Outline of overall methodology to be used - Work plan - Monitoring and Evaluation strategy - Formats for Reporting/tools for data collection 	One month
2. Reporting	<ul style="list-style-type: none"> - Monitoring of activities - Highlight overall implementation experience - Impact Assessment for the activities carried out and submission of Quarterly Reports 	18 QPR
3. Mid-term Evaluation	<ul style="list-style-type: none"> - Mid-term evaluation of the project 	20 th month
4. Draft Final Impact Evaluation Report/ Draft Implementation Completion Report	<ul style="list-style-type: none"> - Suggestions for improvement, sustainability and exit strategy - Impact assessment of project activities 	36 th month
5. Final Report/Implementation Completion Report	After incorporating suggestions on the Draft Final Report	40 th month / EOP

Qualifications of Firm:

- a. Experience of at least 10 years in monitoring, assessing and evaluating public and/or private sector programme of comparable scale
- b. Documented experience preparing quality reports to facilitate and enable policy and technical decisions.
- c. Statistical and research expertise of at least 5 years.
- d. The TPM should have capacity to mobilize a large team of data monitors in a timely and efficient manner.

The key staff team members should possess relevant expertise and skills to carry out validation exercise.

An indicative team structure may be as follows:

Position	Experience
Team Leader	Masters in Social Sciences, (sixteen years of education) with 8-10 years of experience in M&E projects.
DRM Expert	Masters or equivalent (sixteen years of education) in related field, 5 years' experience in DRR/DRM related activities.

Financial Management Expert	CA/ACCA/ACMA or equivalent in related field, 5 years of experience in financial management, preferably in donor funded projects
Procurement Expert	MBA or equivalent (sixteen years of education), 10 years' experience of procurement and contract management,
GIS Expert	Masters or equivalent (sixteen years of education), 5 years of experience in related field
Infrastructure Expert	BS Civil Engineering (sixteen years of education), 5 years of experience in infrastructure related projects
IT/MIS Expert	Masters in Computer Science (sixteen years of education), 5 years of experience in managing the IT based solutions and systems
M&E Expert	Masters or equivalent degree (sixteen years of education), 5 years of experience in monitoring and evaluation
Program Assistant	BBA, BSs/BA or equivalent, 2-4 years of experience in assisting the subject specialists,
Environmental Specialist	Master in Environmental Science/Engineering with 5 years of experience of in field monitoring of environmental safeguards
Social Safeguard Specialist	Masters in Social science with 5 years of in field experience of handling and monitoring social and gender safeguard issues

Note: CVs of above-mentioned experts are not required at the stage of EOI.

Selection Process:

Consultants will be selected in accordance with the Consultant's Qualification Based Selection (CQS) method as stipulated in World Bank Procurement Regulations (July 2016) revised November 2017 & August 2018